

## PARTY TERMS AND CONDITIONS

(Please keep for your reference)

1. Any pictures/videos taken during a party may be used for promotional and advertising purposes for Funky Moves only. If you would prefer for you/your child not to feature in these, please let us know.
2. Funky Moves parties are suitable for boys and girls aged 4 +
3. We need to know the theme and song choice for your party at the time of booking or at least ten days in advance of the party.
4. If you have booked the makeover as part of your party, please make sure all parents are informed in advance so they can let the host know if they would rather their child does not wear make up, glitter or coloured hairspray.
5. The party host is responsible for the venue hire, accessibility and cleaning up, food, cake, drinks and decorations, unless otherwise agreed.
6. If the venue you have hired has a sound system and/or lighting system that you would like to use during your party then you are responsible to arrange for someone who is trained to operate the venue's equipment, it is not Funky Moves responsibility to receive training or to operate equipment that we have not provided.
7. If you would like Funky Moves to visit the venue prior to your party in order to carry out a site visit we can arrange for a member of our Events Team or your Funky Mover to do this and will charge for the visit on an hourly basis which would be agreed prior to booking the visit.
8. Funky Moves will provide music and a sound system on the day as well as disco lights.
9. The teacher(s) will have a copy of the party schedule and all relevant details.
10. All teachers are CRB checked and have Public Liability Insurance.
11. Due to unforeseen circumstances or illness, our teacher(s) may change from the one(s) stated on your booking schedule – we will let you know ASAP if this happens.
12. If the party host wishes to change the date of the party, this can be done subject to availability.
13. All party extras must be ordered at least 10 working days prior to the party date.
14. Funky Moves needs to maintain the correct child/teacher ratio so we need to be informed at least a week in advance of any changes to the number of children attending the party. If you would like to change the number of children, this may change the original quote if we have to book extra teachers.



# FUNKY MOVES

EVERY • BODY • DANCE

15. There will be points in the party when the teacher will need to get the children focused & quiet. At these points we request that the parents keep their voices low, for the benefit of the children and the Funky Moves teachers.
16. If younger siblings are involved in the party, the parents are responsible for their wellbeing
17. A deposit (or full payment) is required with the booking form to be paid either by cheque or bank transfer. The deposit is non-refundable. Any remaining balance is to be paid at the start of the party in cash or by cheque to the Funky Moves teacher or by bank transfer before the party.
18. If a party is cancelled by the party host between 14 and 7 days of the party, then Funky Moves will charge 50% of the party charge. If the party is cancelled under 7 days before the event, then the full amount for the party will still be payable. Our teachers are all professional dancers so this covers their fee as they may have turned down other work commitments.
19. In the unlikely event that Funky Moves has to cancel a party then any costs already paid by the client will be refunded in full.
20. Extra travel costs: parents are responsible for additional travels costs if the venue is not within the Tube zones (up to Zone 6).
21. If a Funky Moves teacher is asked to stay past the originally agreed end time, there will be an extra charge per hour or part thereof.
22. If the full party balance is not settled prior to or on the day of the party then an additional admin charge of 20% will be added to your invoice at our discretion.